

Kilfinan Community Forest Company
Board of Directors Meeting
Friday 11-05-2012 at 17.00

Directors Present; Andrew Graham-Weall, Penny Graham-Weall, David Blair(Chair), Rob Blair, Eve MacFarlane

Apologies; Stuart Jack

Also invited; Eamon King.

Welcome; David welcomed all and explained the reason for the meeting.

Matters arising from previous minutes

➤ **AGM** dependant on Stuarts availability. It was proposed to hold meeting in poly-tunnel on a Saturday at 11am and follow with a BBQ.
Andrew and Penny will loan their large BBQ, and hopefully Eamon can attend AGM.

- **Administrator job**, interviews to be held on 18th May. Eve, Eamon and Stuart(if available) on interview panel. Eve to contact Lucy and Samantha to confirm times. Job will be on 1 month trial basis's, 6 hours per week and will pay £10/hour.
- **Social**, midday on 26th May, hold an informal introduction of new directors, possibly joining in with KAG's BBQ, Eve to email John.
- **Project Plan Meeting** on Monday 28th May at 5pm.
- **Gate** being delivered on Monday 12th May, Stuart or David to sign for it, arrange to install ASAP.
- **CCTV** package contains 2 cameras, recorder, screen and cables cost about £300, need to make a decision and order.
- **Signatures** for bank accounts, need to remove Jean and Vanessa and put Stuart on. Check who can sign for CO OP account. It was agreed to keep the KCFC COOP account used for CCF open as a dormant account for future use.

Penny proposed and Eve seconded minutes.

Any Other Business

- ✧ **NFU** insurance renewal, core renewal £1098.75, tractor renewal £491.63, change tractor cover to use on closed site only.
- ✧ **Community Composting Network** renewal £25.
- ✧ **Community Woodland Association** renewal. Eamon to renew all 3.
- ✧ **AGM** mail-out to be combined with fund-raising mail-out.

✦ **Communications**, we agreed to try and use email properly for communications rather than set up a ['info@site'](#) , to eliminate confusion with multiple emails.