

# Kilfinan Community Forest Company

Minutes of Meeting held  
Thursday, 18<sup>th</sup> April, 2019

Agenda Item	Minute	Action
Present	Mark Bamford, Marylou Anderson, Inge Bos, Graeme Nimmo, Steve Williamson, Mick Eyre, Rob Borruso, Fiona Hamilton	
Apologies	David Blair	
Minutes of Previous Meeting	Proposed: MA Seconded: IB	
Matters Arising		
Health & Safety	RB undertook a review of public access arrangements in the sawmill yard, and concluded that the current "open door" policy runs contrary to best H&S practice. Therefore access is going to be restricted to only those with appropriate PPE and under supervision of yard manager. Signage and barriers are to be improved. Signage and diversions to be trialled on road and reviewed next meeting.	RB to organise chain and firewood pick-up point signage.
Declarations of Interest	MB – Branching Out/Twiggling Out	
Forest Access Coordinator's report	<p>ME presented his report. The application to Edward Gostling Foundation for Twiggling Out was unsuccessful because of over-subscription. Board agreed to fund Twiggling Out on a fortnightly basis over the summer until further funding can be sourced.</p> <p>Women's Woodworkers and Kilfinan Wayfarers are running well. General woodworking skills group to start up by end of April.</p> <p>Volunteers and ACT Argyll trainees have been helping with the playpark. Lots of future projects lined up for volunteers over the summer.</p> <p>Rhodie control – board wishes to investigate non-chemical means of control involving volunteers.</p> <p>Hard standing unearthed in water tank area has potential and needs to be discussed.</p> <p>Paths are now well settled and will be open to all from Easter weekend.</p> <p>Crofts - Planning approval for tracks should have been confirmed yesterday. ME will contact S Gove. Funding application will then be made to Crofting Agricultural Grant Scheme. Selection criteria for next tranche of crofts needs to be confirmed. Common grazing could be established in gully across top which is</p>	<p>ME to continue to seek funding</p> <p>ME contact S Gove.</p>

	<p>currently full of sitka which will never be commercially harvested. Crofters could take on the responsibility. For further investigation and discussion.</p> <p>Youth Skills programme – community council has put forward £600. This could be used as match-funding for summer forest school. Approval given by board.</p> <p>Woodland Burials project awarded £1k by dragon's den event at Social Enterprise event in Oban. ME invited to attend SE event in Germany last week as a result of his 'pitch'. Following on from that KCFC will host the programme partners from Estonia, Finland, Germany and Romania in March 2020.</p> <p>Up-coming training/information events include a visit to Alba Trees, Croft Woodland Project and MyForest training. There has been one expression of interest in hot polytunnel. The board will review the business plan.</p>	
Operations Manager's report	<p>Hydro servicing revealed a fault which has now been fixed.</p> <p>Floor is finished in forest centre offices.</p> <p>Hot poly tunnel – plumbing is done and beds need completed and plumbed in. MA volunteered to put cladding on the tunnel. One expression of interest has been received.</p> <p>Sawmill is very busy and yard needs cleared up.</p> <p>Completion of projects suffers from lack of manpower. Supply list of labour needs to be developed.</p>	<p>ME to forward business plan from applicant.</p> <p>ML to liaise with sawmill for cladding.</p> <p>RB to have forest centre finished and ready for completion certificate in three months.</p> <p>ML to draft advert for expressions of interest in 'supply' work.</p>
Replanting	<p>Decisions need to be made about replanting and sub-group needs to meet.</p>	<p>ML to lead subgroup and evaluate FDP</p>
Potential businesses	<p>Discussion was had about approaches made to KCFC for people to develop small businesses in the forest.</p> <p>There has been a request to run Art club in forest store. It was agreed.</p>	<p>GN to send business plans round the board for discussion/approval at next meeting.</p>
DONM	Thursday 9 <sup>th</sup> May	