

Kilfinan Community Forest Company

Minutes of Meeting

Thursday, 8th November 2018

Agenda Item	Minutes	Action
Present	Diane Wilson, David Blair, Mark Bamford, Graeme Nimmo, Mick Eyre, Rob Borusso, Fiona Hamilton	
Apologies	Nikki Brown, Steve Williamson, Marylou Anderson,	
Declarations of Interest		
Minutes of Previous Meet	Proposed – DW Seconded - MB	
Matters Arising	Safe milling of oversized timber - to keep work rate going, MB is investigating hydraulic log turner or winch rather than stopping until another person is able to assist.	Actions carried over: NB/RB to investigate numbers involved in paying off or reducing loan SW look into costs of repairing buggy RI to set up payment system. DW to liaise NB will arrange date for JH to visit and try to coincide with visit from accountant.
Health & Safety	RB has bought ladders and platforms for working at height and signs have been put on wood stacks. Sawmill has been tidied and tripping hazards cleared.	
Financial report	Report was supplied.	
Forest Access Coordinator's report	Improving Public Access project has a cash flow issue. More than half lower paths are complete. Board agreed to advance payment to contractors before retrospective funding is received. Film made during Land Week is now on YouTube and KCFC FB page.	

Operations Manager's report	<p>Hydro - RB has been investigating options for fixing the price on export tariff and whether to opt for fixed for 6 months, 1 year, 2 years or whole-sale spot price.</p> <p>Forest Centre - window flashings have arrived and installation of windows has begun. Bi-fold windows have been ordered. Because the roof was more expensive than originally planned, it has put the Building Warrant into the next band. This means an additional payment of £80.</p> <p>Composting - Plans to relocate to lower car park would require A&B approval and planning permission, so unlikely to progress. A new contract needs to be signed with A&BC for 80 tonnes. Council has not got the resources to pay for more so consideration has to be given to option of charging commercial users an annual fee.</p> <p>Hot Polytunnel - Polycarbonate has been ordered and delivery agreed. Delivery expected next week. RI has ordered the woodburner which will be coming from Poland in coming weeks. RB expressed his thanks to the board for the support given over summer.</p>	RB to provide comparative figures
Hydro service contract	DB was contacted by contractor willing to carry out full service of hydro, pipe cleaning and reprogramming computer. It was agreed that the terms were favourable and to go ahead.	DB will give RB the contact details.
KAG lease	Terms have been agreed.	MB to produce paperwork for signing.
AOCB	Sawmill working well. Chainsaw course is running on Saturday. JC, CW and a member of community are training. As there is more interest MB will arrange another course.	
DONM	Thursday 6th December. 5 pm	