



## Kilfinan Community Forest Company

Minutes of Meeting

Thursday, 5th April, 2018

<b>Agenda Item</b>	<b>Minutes</b>	<b>Action</b>
Present	Mark Bamford, Mick Eyre, Di Wilson, David Blair, Nikki Brown, Fiona Hamilton	
Apologies	Marylou Anderson, Steve Williamson, Rob Borruso, Graeme Nimmo	
Declarations of Interest	NB will withdraw from decisions regarding the Childcare Facility	
Minutes of Previous Meeting	Proposed: DB Seconded: FH	
Matters Arising	Updated Memorandum and Articles of Association had been circulated. Need to be sent to OSCR.	DW forward Articles to OSCR
Health & Safety	No issues to report.	

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Forest Access Coordinator report	<p>Woodworking - new application form to be issued by FCS before groups will be able to restart.</p> <p>15th April - volunteer path making group.</p> <p>Childcare proposals - Care Inspectorate had visited and gave advice on layout. Registration process is around 9 months. Board to agree definition of short/medium term. It was suggested that fundraising gets started for a purpose-build facility in longer term.</p> <p>Funding. Robertson Trust won't refund without a year's break. Other options are being looking into.</p> <p>Forest playpark - voting now open on <a href="http://abpb.argyll-bute.gov.uk">abpb.argyll-bute.gov.uk</a></p> <p>Crofting Commission want to use KCFC as case studies for their forthcoming report.</p> <p>Improving Public Access - contractor has a quote ready and the contract is ready to start. ME will check the top section in advance to see if it has dried out enough. The bridge design has been completed.</p> <p>Sawmill is working on preparing the wood.</p> <p>Thanks from Kyles of Bute Angling Club. Written agreement will be sent.</p>	<p>DB ask architect to make changes to drawing</p> <p>ME to distribute info to mailing list</p> <p>ME &amp; NB to produce cashflow report</p>
Financial Report	<p>Cashflow report was presented. A final claim is still to be submitted for the Forest Centre. No bills are outstanding and balance is healthy. Next board meeting there should be more idea of how to sustain FAC post.</p> <p>Replanting schedule needs started. It was suggested that a tree nursery is started for bringing on saplings for future replanting. Elaine Jamieson and Cameron Ross (FCS) want a meeting about replanting. MB, DB and RB to meet.</p>	<p>DB email RB about progress with re-financing.</p> <p>NB to identify how much money is available for replanting</p>
Sawmill	<p>Operator employment status was discussed. He is taking on more responsibility, especially now with planer. It was agreed to offer basic hours on contract with timesheets for any overtime.</p>	<p>MB liaise with NB to draw up contract</p>
Car parking	<p>There is a lack of parking. Signage to be considered for 'staff parking', 'no parking' etc. along with other options.</p>	<p>MB to discuss with RB</p>
KAG lease	<p>A meeting will be arranged with members of KAG committee. DB, MB, NB and MA will represent KCFC.</p>	<p>MB write email</p>
DONM	<p>Thursday 3rd May</p>	

