



Kilfinan Community Forest Company

Minutes of Meeting

Thursday, 18th January, 2018

| Agenda Item | Minutes | Action |
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| Present | Mark Bamford, Di Wilson, David Blair, Steve Williamson, Mick Eyre, Rob Borruso, Fiona Hamilton | |
| Apologies | Nikki Brown | |
| Declarations of Interest | FH will leave the meeting for any discussion about the Auchenlochan timber haul route/road update | |
| Minutes of Previous Meeting | Proposed: DW Seconded: MB | |
| Matters Arising | All covered in agenda items. | |
| AGM | Date set for Thursday 8th February, 7 pm Kames Church Hall | RI to book hall & advertise |
| Treasurer's Report | Financial report submitted. Income is expected soon from hydro and timber (Tilhill) | |

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| <p>Forest Access Coordinator's Report</p> | <p>ME submitted his report in advance. Reports on four regular group activities;</p> <ul style="list-style-type: none"> * Twigging Out - The last funding application has been submitted to ACT to enable group to continue to end of March. The group built the viking boat for the New Year's event. MB is planning next series of activities. * Baby Bears - A Christmas party was held and the group has just resumed after the holidays. * Mindfulness - regular attendees continue to take turns to deliver meditation routines. * Woodworking - both groups have been successful over past eight months. Funding will end in a few weeks. It was agreed that further funding should be sought to enable KCFC members to attend free of charge and others paying a fee. <p>Funding/Development.</p> <ul style="list-style-type: none"> * ACT Hub/TDDT Secret Coast paths - Leaflet to be finalised in next few weeks. Timber for bridges and other features has been provided. Volunteer work day planned for February. Funding has been secured by the group for Lower Stillaig path. Timber will be required for sign posts, board walks and steps. * Childcare group - Business plan is being worked on. Care Inspectorate have been approached. Community Interest Company to be established. * Crofts - Notice of Croft Creation has been advertised in Dunoon Observer. * Forest Playground - The proposed development was 4th most popular on participative budget website. Public vote will take place in March/April. ME has the application ready to submit on Monday and expects the project to make the shortlist. It will include opportunities for community involvement and volunteering. * Improving Public Access - Almost £78k has been awarded to KCFC for improving paths, bridges, signage and benches. A&B Council are likely to support the cashflow situation to enable this work to happen, as funding is received after money has been spent. Decision need to be made on structuring work plan. <p>New Year Celebration. Mick was congratulated on the success of this event which attracted people from all over Cowal. He thanked RB for preparing the site for the day and everyone else who helped out on the day; Bob and Lesley Brady for BBQ, King's Court volunteers, DW, Andree Hawke and Madeleine Pollitt. More than 150 people attended. Photos should be in Dunoon Observer this week.</p> | <p>ME to apply for further funding when it is known ACT will no longer fund Twigging Out</p> <p>ME to inform of date of next work day.</p> |

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| Operations Manager's Report | <p>Road - Once the last of the timber has been extracted, remedial work will be done on the road, bringing it back up to standard.</p> <p>Planer - deposit has been paid, complete payment needs to be made by end February. Offers of bridging loans were made. Loan agreements will be drawn up. Planer will enable value-added products to be produced, boosting sawmill income.</p> <p>Sawmill - New sawmill operator has settled in well and is proving to be skilled and competent to handle the operation. Firewood supplies are building up. A robust ordering/invoicing system needs to be set up. Council-owned access road. FH left the meeting for the discussion.</p> | <p>SW will provide loan agreement template</p> <p>RB to set up system.</p> |
| New Directors | <p>Two people have expressed an interest in joining the Board and will be invited to attend the next meeting. It was agreed to change the process for nominating Directors in advance of AGM. Nominations must be received in advance of the AGM and have support of two ordinary members. Process to be finalised at next meeting.</p> | <p>DB to invite. MB to check Mem and Arts</p> |
| AOCB | <p>Working groups. These still haven't been set up. Deer Management/Replanting strategies need to be drawn up.</p> <p>Boundaries. Redress for mis-drawing of boundaries at time of original purchase needs to be sought.</p> <p>Completion of fence & gates at school. This should be done by end of next week.</p> <p>OWL meter for monitoring hydro output. A link to the website will be put on website to enable all to see what is being produced.</p> | <p>RB to send MB the current replanting schedule.</p> <p>DB to contact lawyers</p> <p>RB to organise</p> <p>DB to organise</p> |

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| Governance | <p>ME and RB left the meeting.</p> <p>Directors have responsibility for the health and wellbeing of employees. It is also important that knowledge of the various workings of KCFC is not held by one person. This can be a cause of stress in itself. At least two people are to have an understanding of every part of KCFC's operations, including;</p> <ul style="list-style-type: none"> *Sawmill *Hydro *Forest Centre *Housing *Woodland Burials *Communications/Community Liaison *Crofting <p>and all other potential development on the Forest Plan.</p> | <p>Directors to meet to allocate responsibilities.</p> |
| DONM | Thursday, 1st February, 5 pm. | |
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