



Kilfinan Community Forest Company

Minutes of Meeting

Thursday, 7th December

Agenda Item	Minutes	Action
Present	Mark Bamford, Di Wilson, David Blair, Mick Eyre, Rob Borruso, Nikki Brown, Fiona Hamilton	
Apologies	Steve Williamson; Jo Coley has resigned.	
Declarations of Interest	FH will leave the meeting for the discussion about the Auchenlochan timber haul route/road update	
Minutes of Previous Meeting	Proposed: DB Seconded: DW	
Matters Arising	All covered in agenda items.	
Health & Safety	Duck boards and wooden planks will be removed from the paths as they are now a slip hazard. Volunteers welcome to help ME.	
Treasurer's Report	Financial report submitted. Timber advance almost paid off. Hopefully income will start coming in January/February. Purchase of planer will be delayed until January/February to ease cash flow. Generating income from Forest Centre - NB & ME will investigate options.	

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<p>Forest Access Coordinator's Report</p>	<p>Twigging Out relaunch has gone well with nine participants. ACT is funding six weeks of sessions. ME has an application ready to submit for further, longer-term funding once ACT funding has ceased. A good relationship has been established with NHS staff. The group is creating a Viking boat for New Year celebrations and the benefits to the group are very apparent.</p> <p>Baby Bears continues to be busy and has a new volunteer, Fiona McGuigan, leading art and craft activities.</p> <p>Mindfulness has a few regular attendees who take turns to lead meditation routines.</p> <p>ACT Hub now has a graphic designer to complete the new series of map leaflets. The first three groups of paths to be promoted will be Caladh area, Tighnabruaich and Ardlamont. Timbers are in place for building new bridges on Bealach a Chaisteil with help of King's Court and SW.</p> <p>Childcare Group ME, DW and NB met with Alison McKenzie of Argyll & Bute's Early Years Team regarding the community nursery proposal. NB has asked for more feedback and to make contact with Care Inspectorate.</p> <p>Crofts Work is ongoing with lease and Head of Terms. We are in the next phase of registration process during which members of the public have nine months in which to submit any comments, objections or messages of support. This stage of registration requires two consecutive weeks' advertising in the Oban Times. A third crofting business plan has been approved. Another couple have indicated their intention to send in a business plan and request to be kept informed about any future plans to create new crofts.</p> <p>New Year celebration will be held on Sunday, 7th January. ME has produced a poster to advertise. King's Court have volunteered to take on stewarding duties. Board volunteers are requested.</p> <p>Self-build Housing. One expression of interest has come in. ME will offer a site visit and meeting and keep board informed.</p>	<p>ME to submit application at appropriate time.</p> <p>ME will notify of next work day via email and FB.</p> <p>ME to arrange advert in Oban Times. ME to inform prospective crofters of their approval as tenants.</p> <p>ME to arrange meeting.</p>

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Operations Manager's Report	<p>Firewood is now fully stocked. Logs are almost dry, off-cuts are still wet.</p> <p>Some work has been done on road repairs. Lorries are able to exit turning left now.</p> <p>Sawmill working well. There was only one expression of interest in the operator role. Contract will be issued.</p> <p>Forest Centre work has been slow. It will be focused on for the weeks running up to Christmas. HIE will be looking for spending to be complete by end of financial year.</p> <p>Decision about roof needs to be made. RB will email pictures of options.</p> <p>Timber harvesting. Still 4000 tonnes to come out. Rate of extraction is weather-dependent.</p> <p>Boundary issues - RB will send map with boundary marked to DB to find out which solicitor handled the original sale.</p> <p>Access road - asset transfer has now lapsed. A subgroup should consider future possibilities. RB, NB, DB will form the group</p> <p>Hydro loan restructuring. Another subgroup needed to investigate. NB, DB, RB will take this on too.</p> <p>Timber replanting liability. A plan needs to be drawn up.</p> <p>RB meeting with John Holliday, CWA, to discuss timber futures. RB, MB and SW will lead. Updates will be given at each board meeting.</p>	<p>NB will ask RI to arrange contract</p> <p>RB, NB, DB to arrange time to meet.</p>
Community Interest Company model	<p>NB has been investigating possibility of switching from Charity to CIC. The accountant is looking further into it.</p> <p>NB will send on any feedback. CWA to be asked for advice.</p>	
Accounts/ AGM	<p>RI and NB met with the accountants and accounts should be finalised next week.</p> <p>AGM Thursday, 1st February, 7 pm, Kames Church Hall</p>	<p>RI to book hall and send notifications</p>
Governance	<p>All directors reminded to read Director Handbook and sign and return the declaration.</p> <p>Policy update - Sara McLean to be approached to update.</p>	<p>NB to contact S. McLean</p>
Auchenloch an timber route	<p>FH left the meeting.</p>	
AOCB	<p>New directors required.</p>	

Agenda Item	Minutes	Action
DONM	Thursday, 4th January, 5 pm.	