



## Minutes of Board Meeting

9 November 17

<b>Agenda Item</b>	<b>Minutes</b>	<b>Action</b>
<b>Present</b>	Steve Williamson, Di Wilson, Jo Coley, Mark Bamford, Don McInnes, Mick Eyre, Fiona Hamilton	
<b>Apologies</b>	Hannah Buss,	
<b>Declarations of Interest</b>	None	
<b>Minutes of Previous Meeting</b>	Proposed: DW Seconded: JC	
<b>Matters Arising</b>	Esme Fairbairn funding. SW had forwarded to all. No one convinced KCFC fits the criteria.  Break down of sundries not yet available.	ME will investigate further JC ask RI to give a break down of sundries
<b>Health &amp; Safety</b>	MB and RB now have SMSTS qualification	
<b>Treasurer's Report</b>	Tilhill advance has been received. There is cash flow shortage for next month as HIE have still not paid back the spend for the Forest building. If this were received there wouldn't be a problem. Wage bill has been reduced. Sawmill orders have increased. More timber money will come in.	SW to liaise with NB about chasing up HIE money

### **Kilfinan Community Forest Company**

**Email: [info@kilfinancommunityforest.com](mailto:info@kilfinancommunityforest.com) [www.kilfinancommunityforest.com](http://www.kilfinancommunityforest.com)**

Registered Office: Kilfinan Community Forest, Tighnabruich, Argyll, PA21 2BD, Telephone: 01700 811159

Company No: 333208 Scottish Charity No: SC038908

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Forest Access Coordinator's report	<p>Report had been submitted in advance on the various groups</p> <ul style="list-style-type: none"> <li>*ME will re-advertise the regular groups although walking group may be suspended until spring</li> <li>*Coastal Trails group with ACT is underway and first working group has taken place. Development Trust has funding to pay for the timber for bridges and paths.</li> <li>*Childcare. There is now a constituted group looking into meeting the community's needs- Development Trust will not fund. Community Council will give some funding for feasibility study.</li> <li>*Craft weekend. Budgeted for three crafts people for three days. Retrospective funding from FCS could cause cashflow problems. Booking fee to be charged. Decision to go ahead in February</li> <li>*KCFC has won the Best Community Woodlands Award by woodlands.co.uk.</li> <li>* Sponsored walk is planned for 28th October to raise money for replacement waterproofs for the school.</li> </ul>	ME to build in Admin costs to funding bids & requests.
Crofting	<p>Heads of Terms for Forest Crofts was circulated by ME. Rent was agreed at £100 per hectare per annum to equate to what timber income would have been if commercial re-planting had been chosen.</p> <p>ME circulated his planting plan for his own croft. Agreement needs to be given by Forestry Commission to vary the planting requirement.</p>	<b>ME</b> amend the document to include the decisions taken.
Personnel	<p>Remaining trainee has agreed to cut to two days per week plus have free use of woodworking space to build up own business.</p>	<b>MB</b> to arrange contract & meeting
Forest Centre Income stream	<p>NB finalising report and will circulate before next meeting.</p>	
AOCB	<p>Board decided job priorities for Forest Operations Manager. Completion of Forest Centre, Drying Shed, Workshop Units (in consultation with users), Compost Area.</p> <p>Fyne Homes consultation will be held on 18th October Website has been updated. Board to have a look and give feedback.</p>	
DONM	<p>Thursday, 2nd November. 5 pm</p>	

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